

Schedule 12

Part A



Premises Licence

Premises Licence Number

HDC/PRE00783

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Huntingdon Pool & Snooker Club
St Benedicts Court
Huntingdon
PE29 3PN**

Telephone number **01480 412000**

Where the licence is time limited the dates: **Not Applicable**

This licence comes into effect on: **27.06.2023**

The annual fee is due with effect from: **October** and each year thereafter.

Licensable activities authorised by the licence

Regulated Entertainment (Indoors) - Exhibition of a Film, Indoor Sporting Events, Performance of Live Music, Performance of Recorded Music

Late Night Refreshment (Indoors)

Sale by Retail of Alcohol

Times the licence authorises the carrying out of licensable activities

Regulated Entertainment (Indoors) Mondays to Thursdays 10:00 - 02:00, Fridays and Saturdays 10:00 - 04:00, Sundays 10:00 - 02:00

Late Night Refreshment (Indoors) - Mondays to Thursdays 23:00 - 02:00, Fridays and Saturdays 23:00 - 04:00, Sundays 23:00 - 02:00

Sale by Retail of Alcohol - Mondays to Thursdays 10:00 - 02:00, Fridays and Saturdays 10:00 - 04:00, Sundays 10:00 - 02:00

The opening hours of the premises

Mondays to Thursdays 10:00 - 02:30

Fridays & Saturday 10:00 - 04:30

Sunday 10:00 - 02:30

Note: For seasonal variations or non-standard timings in the opening hours refer to Annex 4

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption ON the Premises

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00783

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Pavlos Kounnis
22 Timbers Close
Great Notley
Braintree
CM77 7GZ

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name and address of designated premises supervisor where the premises licence authorises for the supply of alcohol

Steven Ellis
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number: LN/000009396 Issuing Authority: Colchester City Council

ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made at a time when
 - a. there is no designated premises supervisor in respect of the premises licence, or
 - b. the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
3. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
4. In paragraph 3, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises —
 - a. games or other activities which require or encourage, or are designed to require or encourage, individuals to —
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00783

- authorised to sell or supply alcohol), or
- ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
7. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
8. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either —
- a. a holographic mark, or
 - b. an ultraviolet feature.
9. The responsible person must ensure that -
- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures —
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;
 - b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
10. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
11. For the purposes of the condition set out in paragraph 10 -

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00783

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b. "permitted price" is the price found by applying the formula - $P = D + (D \times V)$ where -
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e. "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
12. Where the permitted price given by paragraph b. of paragraph 11 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
13. Paragraph 14 applies where the permitted price given by paragraph b. of paragraph 11 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
14. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
15. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:
- a. By the British Board of Film Classification (BBFC) where the film has been classified by that Board or
 - b. By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the licensing authority has notified the licence holder that section 20(3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.
16. Where one or more individuals must be at the premises to carry out a security activity, each such individual must:
- a. be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - b. be entitled to carry out that activity by virtue of section 4 of that Act.

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00783

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. The premises licence holder will ensure that a digital CCTV system is fully compliant with the guidance contained in the Information Commissioner’s Office (ICO) guidance document (www.informationcommissioner.gov.uk) regarding installation of CCTV is provided at the premises.
2. CCTV will be provided in the form of a recordable system, capable of providing pictures of High definition (HD) evidential quality in all lighting conditions in particular facial recognition. Cameras must cover the entire licensed area including the outside curtilage of the building.
3. CCTV equipment must be maintained in good working order, be correctly time and date stamped and must be retained for a minimum period of 28 consecutive days.
4. The premises licence holder must ensure at all times that an appointed member of staff is present when the premises is conducting a licensable activity, who is capable and competent at using the CCTV system and downloading CCTV footage on their own recordable media, and be able to hand this footage over to an authorised person on request.
5. All images downloaded must be provided in a format that can be viewed on readily available equipment without the need for specialist software.
6. Notices advising that CCTV has been installed on the premises shall be posted up so that they are clearly visible to the public within the licensed premises.
7. No customers carrying opened bottles of alcoholic drink upon entry shall be admitted to premises at any time they are open to the public.
8. Staff will take all necessary steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises.
9. The person nominated as the DPS will join the HBAC/Huntingdon Pub Watch scheme and support its aims and objectives. This includes support of its agreed banning policy and attending meetings; personally or by sending an authorised representative of the venue. The condition is only binding whilst the HBAC/Huntingdon Pub Watch scheme is in existence.
10. The premises shall devise and implement a dispersal policy to ensure patrons do not congregate outside the premises, and they disperse from the premises in an orderly and quiet manner so not as to disturb residents within the vicinity.
11. A written risk assessment will be done completed detailing the requirement for SIA door staff. A minimum of 2 SIA staff will be on duty on a Friday and Saturday (and days prior to a public holiday), SIA doorman will be on duty from 22:00hrs until 30 minutes after closing time, or until all customers have dispersed from the immediate vicinity of St. Benedicts Court. This risk assessment will be made available to police or licensing authority officers upon request. The duties of the SIA staff will include the following, but not restricted to:
 - a. · In accordance with the company search policy, conduct searches of customers entering or re-entering the premises for controlled drugs or weapons. If a customer refuses to be search entry will be denied.

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00783

- b. Check the ID of customers to ensure no persons under the age of 18 are admitted to the premises from 22:00hrs unless taking part in a pre-arranged tournament and are accompanied by a responsible adult.
 - c. Ensure that seized items are retained, recorded, and stored securely. To make duty manager aware of any seizures at the end of each shift.
 - d. To deny entry to any person who has had items seized from them, and to prevent access to persons who refuse to be searched.
 - e. To ensure last entry/re-entry times are adhered to.
 - f. To ensure that customers disperse away from the immediate vicinity in an orderly manner.
 - g. To utilise the HBAC/pubwatch radio to liaise with other users and CCTV when incidents of note occur.
12. At least 2 body worn cameras will be used at all times when door staff are on duty. One of these body worn cameras will be utilised by a SIA staff member at ground floor exit door onto St. Benedicts Court, at least 30 minutes prior to closing time. When door staff are not working the duty manager will wear and use a body worn camera during licensable hours after 22:00hrs.
13. Last entry/re-entry shall be no later than 02:30hrs.
14. A search policy shall be implemented, as appropriate as a part of the risk assessment process, and with signage being displayed at point of entry.
15. For Events to be held inside:
16. All windows and doors to be kept closed during any performance of live or recorded music inside the premises.
17. Music Noise Levels (MNL) from any performance, expressed as an L(A)eq, 1min, shall not exceed the representative L(A)90 level without entertainment noise (WEN). MNL expressed as an L(A)10 will not exceed the L(A)90 (WEN) in any 1/3 octave band between 40 and 160Hz. Measurements shall be made 1m from the façade of noise-sensitive premises.
18. For events continuing after 23:00, the music noise should not be audible within noise sensitive premises with windows open in a typical manner for ventilation.
19. A refusals log book shall be in operation at the premises and all attempts to purchase alcohol by or on behalf of a person under 18 will be recorded in the log. It shall be made available to an authorised officer on request.
20. The entrance/exit to the premises will be supervised at peak exit times to ensure patrons leave the area quickly and quietly.
21. Notices shall be displayed in prominent positions at the exits to remind customers to respect any residential neighbours and keep noise to a minimum
22. A phone number will be made available to the residents enabling them to contact a person in charge in the event of any nuisance from the premises. The telephone number shall be provided to any resident requesting the number. A log shall be kept of complaints and actions taken. The log shall be available to the local licensing authority on request.

Schedule 12

Part A



Premises Licence

Premises Licence Number

HDC/PRE00783

23. Any entertainment provided within the premises will be controlled so as to not cause any nuisance to neighbouring noise sensitive premises.
24. The premises operator shall ensure that every individual who appears to be under the age of 25 years of age seeking to purchase or be supplied with alcohol at or from the premises shall produce means of identification – passport, photo driving licence or PASS accredited photo ID – proving that individual to be 18 years of age or older. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.
25. All staff shall be trained to challenge every individual who appears to be under 25 years of age and to refuse service where individuals cannot produce acceptable means of identification. Such training shall be provided not less than every six months, and written records shall be kept of all training and refresher training.
26. Challenge 25 posters shall be displayed in prominent positions at the premises.
27. No persons under 18 years of age to be permitted to remain on the premises after 21:00hrs, unless taking part in a prearrange pool or snooker tournament, and then they must be supervised by a responsible adult. Appropriate signage will be on display on the premises to inform customers of this.
28. When SIA staff are not on duty and licensable activities are taking place, the door buzzer system will be in operation, as a means to control entry of customers.
29. A written Drugs Policy will be implemented and made available to view by an authorised officer on request.
30. The designated premises supervisor shall authorise in writing the names of the staff members/individuals suitably trained to be responsible for the sale of alcohol at the premises in his/her absence.
31. Between the hours of 21:00hrs and close at least one person who holds a personal licence will be on duty on a Friday and Saturday (and day prior to a public holiday).

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

None

ANNEX 4 – SEASONAL VARIATIONS & NON-STANDARD TIMINGS – For the licensable activities authorised by this licence:

None

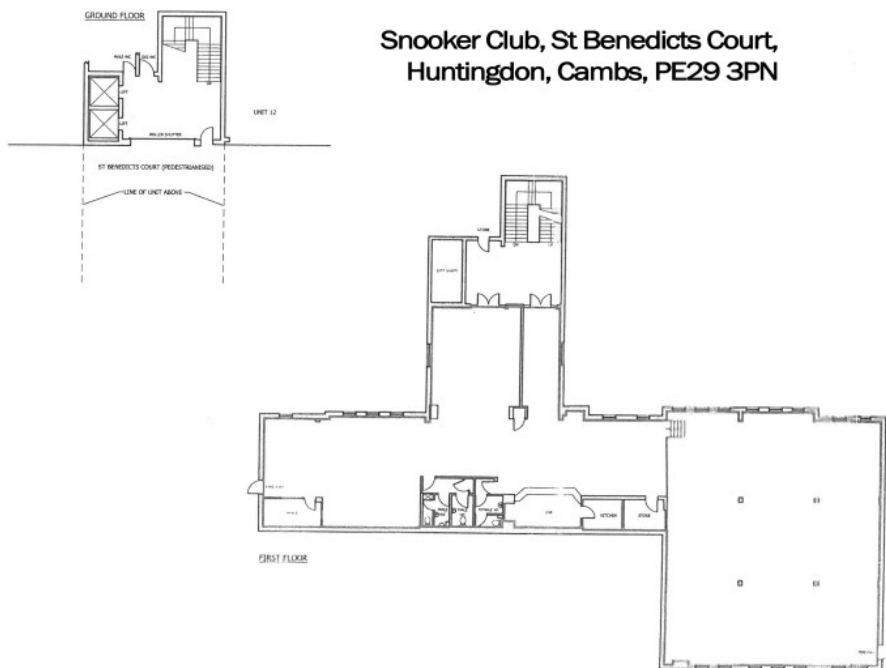
**Schedule 12
Part A**

Premises Licence

Premises Licence Number

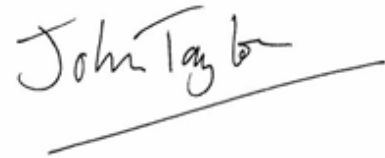
HDC/PRE00783

ANNEX 5 – PLANS



**Snooker Club, St Benedicts Court,
Huntingdon, Cambs, PE29 3PN**

Licence valid from: 27.06.2023



Date of Issue: 24.07.2023

Signed: Chief Operating Officer